

ELECTION RULES OF THE ACADEMIC SENATE OF BUT

Heading

Passed by the Academic Senate on: 4 April 2017
Valid from: 16 May 2017
Effective from: 16 May 2017
Responsible department: Legal department of the Rectorate
Binding for: all component parts of BUT
Number of pages: 15
Number of annexes: 0

Registration

The Ministry of Education, Youth and Sports registered this internal regulation pursuant to Section 36 (2) of Act No. 111/1998 Coll., on higher-education institutions and amending and supplementing other laws (the Act on Higher Education Institutions), as amended:

on 16 May 2017 under Ref. No. MSMT-11862/2017

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PART ONE GENERAL PROVISIONS

Article 1

Subject

1. The Election Rules of the Academic Senate (hereinafter the “Rules”) of Brno University of Technology (hereinafter the “BUT Academic Senate”) provide for the organisational structure of the BUT Academic Senate, manner of election of members of the BUT Academic Senate, manner of election and removal of the President and Vice-presidents of the BUT Academic Senate, the manner of election of a candidate to be appointed Rector of Brno University of Technology (hereinafter “BUT”), and for the proceedings on removal of the Rector of BUT.
2. The basic provisions laying down the principles of operation of the BUT Academic Senate are stipulated in Act No. 111/1998 Coll., on higher education institutions and amending and supplementing other laws (the Act on Higher Education Institutions), as amended (hereinafter the “Act”), and in the BUT Statutes. The rules of conduct of the BUT Academic Senate and its bodies are stipulated in the Rules of Procedure of the BUT Academic Senate.

PART TWO ORGANISATIONAL STRUCTURE

Article 2

Structure and bodies

1. The BUT Academic Senate is a body divided into two chambers:
 - a) a chamber consisting of members of the academic staff (the Academic Staff Chamber, hereinafter “ASC”);
 - b) the second chamber formed by students (the Student Chamber, hereinafter “SC”).
2. The ASC represents the interests and intentions of the BUT academic staff; the SC represents the interests and intentions of BUT students, both inside of BUT, and *vis-à-vis* third parties.
3. The bodies of the BUT Academic Senate are as follows:
 - a) President of the BUT Academic Senate;
 - b) the Chairperson of the ASC, who is simultaneously a Vice-president of the BUT Academic Senate;
 - c) the Chairperson of the SC, who is simultaneously a Vice-president of the BUT Academic Senate;
 - d) the committees of the BUT Academic Senate;
 - e) the Secretary of the BUT Academic Senate.
4. Vice-chairperson of the ASC may also be appointed and removed by the ASC Chairperson. Vice-chairperson of the SC may also be appointed and removed by the SC Chairperson. The position of the Vice-chairperson of the chamber expires not later than upon termination of the office of the Chairperson of the chamber who appointed the Vice-chairperson.
5. Bodies of the BUT Academic Senate shall be liable for the discharge of their office to the BUT Academic Senate.

Article 3
Members and substitute members

1. The BUT Academic Senate consists of elected members.
2. The members of the BUT Academic Senate have a substitute should their membership expire during the term of office. The details of selection of the substitute members shall be determined by these Rules.
3. The substitute members shall be appointed by the President of the BUT Academic Senate. An appointed substitute shall be entitled to reject the appointment in writing.
4. Before a potential substitute is appointed, his/her status of a substitute member may expire:
 - a) by resignation from the position of a substitute member submitted to the President of the BUT Academic Senate in writing;
 - b) by termination of membership in the academic community of the component part for which the substitute was appointed; or
 - c) by death.

Article 4
President and Vice-presidents of the BUT Academic Senate

1. The President of the BUT Academic Senate shall, in particular:
 - a) prepare and chair the sessions of the BUT Academic Senate;
 - b) sign the minutes of the sessions of the BUT Academic Senate, internal regulations and internal standards approved by the BUT Academic Senate and other documents and instruments issued by the BUT Academic Senate;
 - c) represent the BUT Academic Senate *vis-à-vis* third parties;
 - d) manage the activities of the Secretary of the BUT Academic Senate;
 - e) co-ordinate the work of the committees of the BUT Academic Senate;
 - f) co-ordinate the co-operation of the BUT Academic Senate with other bodies and component parts of BUT.
2. The Chairperson of the ASC shall, in particular:
 - a) represent the President of the BUT Academic Senate in his/her absence;
 - b) prepare, convene and chair the session of the ASC;
 - c) present the resolutions of the ASC at session of the BUT Academic Senate and *vis-à-vis* other bodies of the BUT Academic Senate;
 - d) co-sign the minutes of the session of the BUT Academic Senate;
 - e) represent the ASC *vis-à-vis* third parties.
3. The Chairman of the SC shall, in particular:
 - a) represent the President of the BUT Academic Senate in his/her absence, if the Chairperson of the ASC is also absent;
 - b) prepare, convene and chair the session of the SC;
 - c) present the resolutions of the SC at session of the BUT Academic Senate and *vis-à-vis* other bodies of the BUT Academic Senate;
 - d) co-sign the minutes of the session of the BUT Academic Senate;
 - e) represent the SC *vis-à-vis* third parties.
4. The President and Vice-presidents of the BUT Academic Senate shall be elected and removed in accordance with these Rules.

5. The office of the President and Vice-presidents of the BUT Academic Senate of BUT may also terminate:
 - a) by resignation submitted by the President in writing to the Vice-presidents of the BUT Academic Senate and by a Vice-president to the President of the BUT Academic Senate; If any of the above bodies is not established or if any of them is vacant, the resignation shall be presented to the Rector;
 - b) by death.

Article 5

Committees of the BUT Academic Senate and their advisory councils

1. The committees of the BUT Academic Senate shall be advisory bodies of the BUT Academic Senate.
2. The BUT Academic Senate hereby establishes:
 - a) standing committees: economic, legislative, educational and for creative activities;
 - b) other committees as required.
3. Both ASC and SC may establish other committees as required.
4. The BUT Academic Senate shall establish the standing committees not later than within 30 days after its formation. Other committees shall be established by the BUT Academic Senate as required; in such a case, the following shall always be determined:
 - a) the focus and objectives of activities of the committee;
 - b) its term of existence.

The members, Chairpersons and Vice-chairpersons of the committees of the BUT Academic Senate shall be appointed and removed by the BUT Academic Senate from among its members.
5. Both ASC and SC may establish advisory councils, where the following shall always be determined:
 - a) the focus and objectives of activities of the advisory council;
 - b) its term of existence.
6. The members of an advisory council shall be appointed by the Chamber of the BUT Academic Senate, which established the advisory council. Even persons who are not members of the BUT Academic Senate may become members of the advisory councils.

Article 6

Secretary of the BUT Academic Senate

1. The Secretary of the BUT Academic Senate shall perform organisational and administrative tasks related to the activities of the BUT Academic Senate and shall be managed by the President.
2. The Secretary of the BUT Academic Senate shall be appointed and removed by the Rector based on agreement with the President of the BUT Academic Senate.
3. The Secretary of the BUT Academic Senate shall be an employee of the BUT Rectorate.
4. It is not permissible to perform the duties of the Secretary of the BUT Academic Senate and the duties of a member of the BUT Academic Senate at the same time.

PART THREE

ELECTION OF MEMBERS OF THE BUT ACADEMIC SENATE

Article 7

Types of elections and their announcement

1. The following types of elections of members of the BUT Academic Senate shall be distinguished:
 - a) ordinary elections upon expiry of the term of office of the members of the BUT Academic Senate in accordance with the BUT Statutes. Substitute members are also elected during ordinary elections using the procedure under these Rules.
 - b) extraordinary elections if the office of members of the BUT Academic Senate terminates for the reason specified in Art. 35 (5)(c) of the BUT Statutes;
 - c) supplementary elections if the office of the members of the BUT Academic Senate terminates for reasons specified in Art. 35 (5)(a), (b), (d) and (6) of the BUT Statutes and, at the same time, their position cannot be filled by a substitute.
2. Ordinary elections of members of the BUT Academic Senate shall be announced by the President of the BUT Academic Senate not later than 60 days before expiry of his/her term of office. Should the President of the BUT Academic Senate fail to do so, the elections shall be announced by the Rector.
3. Extraordinary elections of members of the BUT Academic Senate shall be announced by a person authorised to do so by the Rector in writing not later than within 10 days of expiry of the term of office of all members of the BUT Academic Senate. It further holds that:
 - a) the authorised person shall pursue the activities under this part of the Rules so that the elections are carried out in accordance with the Rules;
 - b) the elections shall be governed analogously by the provisions set out in this part of the Rules.
4. Supplementary elections to the BUT Academic Senate shall be announced by the President of the BUT Academic Senate not later than within 30 days of termination of membership of a member of the BUT Academic Senate. It further holds that:
 - a) prior to the announcement of the elections, the President of the BUT Academic Senate has verified that the member whose membership terminated cannot be replaced by a substitute member;
 - b) the elections shall be governed analogously by the provisions set out in this part of the Rules.

Article 8

Electoral divisions

1. For the purposes of election of members in the BUT Academic Senate, the electoral divisions shall be formed as follows:
 - a) two electoral divisions shall be established among the academic community of each BUT faculty, one formed by academic staff and one by students;
 - b) a total of two electoral divisions shall be established for all the university institutes and other component parts of BUT, one formed by academic staff and one by students.
2. If a student of BUT is simultaneously member of BUT academic staff, he/she shall, for the purpose of elections in the BUT Academic Senate:
 - a) belong in the electoral division of academic staff, if the sum of his/her agreed working hours in all component parts of BUT equals at least 20 hours per week;
 - b) in all other cases belong in the electoral division of students.

3. If academic staff simultaneously works for several component parts of BUT, he/she shall belong in the electoral division of academic staff of the component part of BUT where he/she works the most hours as of the date of compilation of the list of voters (Art. 11 (1)).

If his/her working time is identical in several component parts of BUT, he/she shall belong in the electoral division of academic staff of the component part of BUT where the total duration of all his/her current and terminated employment relationships is the longest.

Should it be impossible to unambiguously determine the electoral division even after application of the above rules, the electoral division shall be determined by the BUT Election Committee not later than 10 days prior to the elections.

4. If a student simultaneously studies at several component parts of BUT, he/she shall belong in the electoral division of the component part where he/she studies in a "higher" type of study programme as of the date of compilation of the list of voters (Art. 11 (1), where study in the PhD programme shall prevail over study in the Master's programme and study in the Master's programme shall prevail over study in the Bachelor's programme.

If a student simultaneously studies at several component parts in the same type of study programme, the higher year of study shall prevail. If a student simultaneously studies at several component parts in the same cycle and year of study, the duration of study from first enrolment shall prevail.

Should it be impossible to unambiguously determine the electoral division even after application of the above rules, the electoral division shall be determined by the BUT Election Committee not later than 10 days prior to the elections.

5. A member of the academic staff who works at several component parts or who is simultaneously a student, as well as a student who studies at several component parts, may apply to the Chairperson of the Election Committee to be included in an electoral division other than that determined under paragraph 2, 3 or 4 of this Article, not later than 5 days before the elections. Decision on such a request shall be made by the BUT Election Committee immediately.
6. Elections take place in the electoral divisions independently. All voters who belong in a specific electoral division shall elect candidates from one candidate list.

Article 9

Election Committee

1. Elections shall be managed by the BUT Election Committee consisting of nine members as follows:
 - a) Chairperson of the BUT Election Committee. The Chairperson of the BUT Election Committee shall be appointed and removed by the BUT Academic Senate from among its members. In case of extraordinary elections, the Chairperson of the BUT Election Committee shall be appointed and removed by a person authorised by the Rector to announce the elections;
 - b) eight members, each appointed on behalf of each faculty by its Academic Senate. If the Academic Senates of the faculties fail to do so even at request by the Rector, the members of the BUT Election Committee shall be appointed and removed by the Rector, where each member shall be appointed on behalf of a specific faculty.
2. The mandate of the BUT Election Committee shall continue without interruption until the next ordinary elections. As soon as new ordinary elections are announced, the mandate of the Election Committee shall expire and a new BUT Election Committee shall be established. The BUT Election Committee shall also manage extraordinary and supplementary elections.
3. Election Committees of component parts of BUT composed of at least three members shall be established, where:

- a) each faculty shall have one Election Committee of a component part, where the Chairperson and members shall be appointed and removed by the Academic Senate of the relevant faculty;
 - b) elections at university institutes and other component parts shall be organised by a single Election Committee, which represents all university institutes and those other component parts of BUT where at least one academic staff is employed. The Chairperson and members of this Election Committee shall be appointed and removed by the BUT Academic Senate.
4. The BUT Election Committee and the Election Committees of the component parts adopt decisions by majority of votes of all their members.

Article 10

Time schedule of elections and organisational instructions

1. At the announcement of elections, the BUT Academic Senate issues a time schedule of the elections containing, in particular:
 - a) a reference to the up-to-date version of these Rules in electronic form;
 - b) the deadlines essential for the organisation of the elections – in particular the date of publication of the composition of the Election Committees, the date of publication of candidate lists, the date of the elections, and the date of submission of the elections reports by the Election Committees to the faculties;
 - c) the date of the constitutive session of the BUT Academic Senate.
2. The BUT Academic Senate shall issue organisational instructions for the preparation and course of the elections based on which the elections shall be arranged at university institutes and other component parts of BUT, not later than 30 days before the elections. These organisational instructions shall contain, in particular:
 - a) members of the Election Committee for university institutes and other component parts of BUT;
 - b) date and place of the election;
 - c) specification of competences of the Election Committee;
 - d) information on compilation of candidate lists;
 - e) information on the manner of voting;
 - f) information on the manner of evaluating the elections results.
3. The Academic Senates of the faculties shall issue organisational instructions for the preparation and the course of the elections, which shall apply to the individual faculties, not later than 30 days before the elections. Such organisational instructions must not be at variance with the organisational instructions under paragraph 2. The contents of organisational instructions shall be governed analogously by the provisions of paragraph 2.

Article 11

Lists of voters

1. The lists of voters for the individual electoral divisions shall be compiled by the Computer and Information Services Centre (hereinafter the “CISC”) on the 20th day before the first day of the elections (hereinafter the “date of compilation”). If the date of compilation falls on a weekend or public holiday, the CISC shall compile the lists of voters on the nearest business day preceding the date of compilation.
2. The lists of voters shall be prepared by CISC in accordance with Art. 8 (1) to (4). In case of any ambiguities pursuant to the last sentence of Art. 8 (3) or the last sentence of Art. 8 (4), the CISC shall indicate such ambiguity in the list of voters.

3. The lists of voters shall be submitted by the Rector in electronic form to the BUT Election Committee not later than 15 days before the elections.
4. In cases where it is not possible to unambiguously determine to which electoral division voters belong, the BUT Election Committee shall decide pursuant to Art. 8 (3) and (4). The BUT Election Committee shall provide the list of academic staff and students amended according to the preceding sentence to the Election Committees of the component parts not later than 10 days before the elections.
5. If the BUT Election Committee decides on the voters' requests to be included in different electoral divisions pursuant to Art. 8 (5), the BUT Election Committee shall send the updated lists of voters to the Election Committees of the component parts without delay.

Article 12

Candidate lists

1. Each member of the BUT academic community may stand for election in the BUT Academic Senate unless he/she is prevented from doing so by incompatibility of positions based on the BUT Statutes or the law.
2. A member of the BUT academic community may stand for election in a single electoral division.
3. Any member of the BUT academic community may stand for election.
4. The preparation of the candidate lists is arranged for by the competent Election Committees of the component parts according to the organisational instructions so as to:
 - a) ensure timely and complete informing of all voters about the procedure in preparing candidate lists;
 - b) include in the candidate lists all the nominated candidates who agree to stand for election and meet the conditions stipulated by these Rules.
5. The final version of the candidate lists must be published not later than 7 days before the date of the elections on the websites of the component parts.

Article 13

Course of the elections

1. The elections shall be direct and performed through secret ballot. Each voter shall vote individually and in person; representation is not permitted.
2. The election shall take place by means of ballots containing the names of the individual candidates listed in alphabetical order, with specification of the name, surname, academic title and assigned serial number. On the ballot, a voter shall unambiguously mark the candidate(s) he/she votes for.
3. Each voter may vote for not more than such number of candidates corresponding to the number of members of the BUT Academic Senate to be elected on behalf of the relevant electoral division.
4. The requirements on a valid marking of the ballots by voters shall be determined by the organisational instructions.
5. After the end of voting, the Election Committee of a component part for each electoral division shall:
 - a) count the number of issued, cast and valid ballots;
 - b) count valid votes cast for individual candidates;

- c) make a list of the candidates according to the number of votes obtained and, in the event of a tie, the Chairman of the Election Committee shall determine the order of such candidates by drawing a lot.
- d) draw up a report on the elections, which shall include in particular:
 - designation of the electoral division;
 - date and venue of the elections;
 - number of qualified voters;
 - number of issued, cast and valid ballots;
 - list of candidates in the order specified in subparagraph c) with specification of the number of votes obtained;
 - names, surnames, academic titles and signatures of the Chairman of the Election Committee and members of the Election Committee of the component part.

Article 14 Election results

1. The Election Committee of a component part shall provide the report on the elections to the BUT Election Committee not later than within 3 days of the end of voting in the relevant electoral division.
2. The first two candidates from each electoral division of the academic staff and the first candidate from each electoral division of students according to the order indicated in the report on the elections shall become members of the BUT Academic Senate.
3. Other candidates who obtained at least a third of the number of valid votes obtained by the last candidate elected shall become substitutes in the order indicated in the report on the elections.
4. Subsequently, the BUT Election Committee shall publish the results of the elections on the BUT notice board without undue delay.

Article 15 New member

1. A new member of the BUT Academic Senate shall take the oath of a member of the BUT Academic Senate (in the version pursuant to the BUT Statutes) and obtain a certificate of membership in the BUT Academic Senate at the first session of the BUT Academic Senate in which he/she participates.

PART FOUR ELECTION AND REMOVAL OF THE PRESIDENT AND VICE-PRESIDENTS OF THE BUT ACADEMIC SENATE

Article 16 General provisions

1. The President and Vice-presidents of the BUT Academic Senate shall be elected at the constitutive session or at an ordinary session of the BUT Academic Senate in case these positions are vacated during the term of office of the BUT Academic Senate.

2. In the event of election outside the constitutive session, the inclusion of the election in the agenda of the session must be approved by the BUT Academic Senate at the session preceding the session during which the election is to take place. If the BUT Academic Senate does not approve inclusion of the election in the agenda of the next session of the BUT Academic Senate twice, the Rector shall make the decision on inclusion of the election in the agenda of the session.

Article 17
Election Committee

1. The election of the President and Vice-presidents of BUT Academic Senate shall be managed by:
 - a) the BUT Election Committee at the constitutive session of the BUT Academic Senate; or
 - b) an Election Committee established for this purpose and composed of members of the BUT Academic Senate at an ordinary session of the BUT Academic Senate. In such a case, the Election Committee shall have three members and shall be chaired by the oldest of its members. The members of this Election Committee shall be appointed and removed by the BUT Academic Senate.
2. The Election Committees under this Article adopt decisions by majority of votes of all their members.

Article 18
Course of the elections

1. The elections shall be direct and performed through secret ballot. Each voter shall vote individually and in person; representation is not permitted.
2. The elections may consist of several rounds all of which shall take place at the same session of the BUT Academic Senate.

Article 19
Conciliation procedure in the election of the President of the BUT Academic Senate

1. Conciliation procedure in the election of the President of the BUT Academic Senate shall mean a discussion among the members of the BUT Academic Senate about the candidates, in which the members acquaint each other with their opinions and arguments.
2. The conciliation procedure is conducted in the form of non-public working session of the members of the BUT Academic Senate, as specified in the Rules of Procedure of the BUT Academic Senate.
3. It holds that the conciliation procedure shall be conducted in all cases stipulated by these Rules, and any resolution of the BUT Academic Senate regarding conducting or omitting the conciliation procedure shall be disregarded.

Article 20
Election of the President of the BUT Academic Senate

1. Each member of the BUT Academic Senate has the right to be elected the President of the BUT Academic Senate.
2. Each member of the BUT Academic Senate present at the session of the BUT Academic Senate where the election is taking place has the right to nominate candidates and elect the President of the BUT Academic Senate. A member of the BUT Academic Senate who is not present at a session of the BUT Academic Senate may nominate a candidate in writing; in such a case, the nomination

must be delivered to the Chairman of the Election Committee prior to the relevant session in accordance with Article 17, and a copy must be delivered to the Secretary of the BUT Academic Senate.

3. Based on the nominations received, the Election Committee shall compile a candidate list containing the names, surnames and academic titles of the candidates in alphabetical order. Only those candidates who expressed their consent to stand for election are included in the candidate list.
4. Candidates for the President of the BUT Academic Senate included in the candidate list shall introduce themselves and respond to any questions of the members of the BUT Academic Senate present before the election.
5. A candidate for the President of the BUT Academic Senate may withdraw his/her candidacy before the individual rounds of election. In such a case, the candidate is obliged to notify the Election Committee of the withdrawal not later than before commencement of voting in the given round.
6. The election shall take place by means of ballots containing the names of the individual candidates listed in alphabetical order, with specification of the name, surname, academic title and assigned serial number. On the ballot, a voter shall unambiguously mark the candidate(s) he/she votes for.
7. A candidate who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected President of the BUT Academic Senate in the first round.
8. If the President of the BUT Academic Senate is not elected in the first round, two candidates with the highest number of votes shall proceed to the second round. If several candidates receive the same number of votes as a result of which the first and second place are shared by several candidates, all such candidates shall proceed to the second round. The conciliation procedure pursuant to Art. 19 shall take place before the beginning of the second round.
9. A candidate who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected President of the BUT Academic Senate in the second round.
10. If the President of the BUT Academic Senate is not elected in the second round, the candidate with the highest number of votes shall proceed to the third round. If several candidates receive the same number of votes as a result of which the first place is shared by several candidates, all such candidates shall proceed to the third round. The conciliation procedure pursuant to Art. 19 shall take place before the beginning of the third round.
11. A candidate who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected President of the BUT Academic Senate in the third round. If the President of the BUT Academic Senate is not elected even in the third round, the elections end and the BUT Academic Senate announces new elections.

Article 21

Election of Vice-president of the BUT Academic Senate – Chairperson of the ASC

1. Each member of the ASC, except for the President of the BUT Academic Senate, has the right to be elected the Chairperson of the ASC.
2. Each member of the ASC present at the constitutive session or at an ordinary session of the BUT Academic Senate where the election is taking place has the right to nominate candidates and elect the Chairman of the ASC. A member of the ASC who is not present at a session of the BUT Academic Senate may nominate a candidate in writing; in such a case, the nomination must be delivered to the Chairman of the Election Committee prior to the relevant session in accordance with Article 17, and a copy must be delivered to the Secretary of the BUT Academic Senate.

3. In the election, the procedure pursuant to Article 20 shall apply analogously.

Article 22

Election of Vice-president of the BUT Academic Senate – Chairperson of the SC

1. Each member of the SC, except for the President of the BUT Academic Senate, has the right to be elected the Chairperson of the SC.
2. Each member of the SC present at the constitutive session or at an ordinary session of the SC where the election is taking place has the right to nominate candidates and elect the Chairman of the SC. A member of the SC who is not present at a session of the BUT Academic Senate may nominate a candidate in writing; in such a case, the nomination must be delivered to the Chairman of the Election Committee prior to the relevant session in accordance with Article 17, and a copy must be delivered to the Secretary of the BUT Academic Senate.
3. In the election, the procedure pursuant to Article 20 shall apply analogously.

Article 23

Preliminary results of elections

1. The Election Committee shall evaluate the individual rounds of elections of the President and Vice-presidents of the BUT Academic Senate so that all members of the BUT Academic Senate present are informed of their results.

Article 24

Election results

1. The Secretary of the BUT Academic Senate shall publish the results of the elections on the BUT notice board without undue delay.

Article 25

Removal of the President and Vice-presidents of the BUT Academic Senate from office

1. The Academic Senate may remove the President of the BUT Academic Senate. A motion to remove the President of the BUT Academic Senate is adopted if the majority of all members of the BUT Academic Senate vote in favour. A motion to remove the President of the BUT Academic Senate may be made by any of the members of the BUT Academic Senate.
2. The ASC is entitled to remove the Vice-president of the BUT Academic Senate who is the Chairman of the ASC. A motion to remove the Vice-president of the BUT Academic Senate is adopted if the majority of all members of the ASC vote in favour. A motion to remove the Vice-president of the BUT Academic Senate may be made by any of the members of the ASC.
3. The SC is entitled to remove the Vice-president of the BUT Academic Senate who is the Chairman of the SC. A motion to remove the Vice-president of the BUT Academic Senate is adopted if the majority of all members of the SC vote in favour. A motion to remove the Vice-president of the BUT Academic Senate may be made by any of the members of the SC. The motion shall be included in the agenda of the next session of the BUT Academic Senate.
4. Motions to remove the President or Vice-president of the BUT Academic Senate shall be made to the Secretary of the BUT Academic Senate, who shall inform all members of the BUT Academic Senate of the motion without delay.

5. If a motion to remove the President or Vice-presidents of the BUT Academic Senate is made directly during a session of the BUT Academic Senate, a decision on the motion may be made at the next session.
6. Voting of the BUT Academic Senate and its chambers under this Article shall always be secret.
7. Following the removal of the President or Vice-president of the BUT Academic Senate, the Academic Senate shall elect the President or Vice-president of the BUT Academic Senate in accordance with the procedure referred to in Article 20 *et seq.* hereof. The election must take place at the same session at which the President or Vice-president of the BUT Academic Senate was removed.

PART FIVE ELECTION OF A CANDIDATE TO BE APPOINTED RECTOR

Article 26

Election Committee for the election of a candidate to be appointed Rector

1. The preparation of the election of a candidate to be appointed Rector shall be ensured, and the course of the elections managed, by an Election Committee for the election of a candidate to be appointed Rector consisting of nine members as follows:
 - a) Chairperson of the Election Committee for the election of a candidate to be appointed Rector. The Chairperson shall be appointed and removed by the BUT Academic Senate from among its members;
 - b) eight members, each appointed on behalf of each faculty by its Academic Senate. If the Academic Senates of the faculties fail to do so even at request by the BUT Academic Senate, the members of the Election Committee shall be appointed and removed by the BUT Academic Senate, where each member shall be appointed on behalf of a specific faculty.
2. The Election Committee for the election of a candidate to be appointed Rector adopts decisions by majority of votes of all its members.

Article 27

Course of the elections

1. The elections shall be direct and performed through secret ballot. Each voter shall vote individually and in person; representation is not permitted.
2. The election of a candidate to be appointed Rector shall be announced by the President of the BUT Academic Senate.
3. The election of a candidate to be appointed Rector must be announced not later than four months before expiry of the term of office of the acting Rector. The President of the BUT Academic Senate shall provide for publication of the notice of the election at the BUT notice board.
4. The election of a candidate to be appointed Rector may consist of several rounds all of which shall take place at the same session of the BUT Academic Senate.
5. A candidate to be appointed Rector may withdraw his/her candidacy before the individual rounds of election. In such a case, the candidate is obliged to notify the Election Committee for the election of a candidate to be appointed Rector of the withdrawal not later than before commencement of voting in the given round.

6. At the announcement of elections, the BUT Academic Senate issues a time schedule of the elections containing, in particular:
 - a) a reference to the up-to-date version of these Rules in electronic form;
 - b) the deadlines essential for the organisation of the elections – in particular the deadline for notification of the representative by the Academic Senates of the faculties, deadline for appointment of the Election Committee for the election of a candidate to be appointed Rector, date of the session of the BUT Academic Senate where the elections will be held.

Article 28 Candidates

1. The candidates to be appointed Rector may be nominated by:
 - a) BUT Academic Senate;
 - b) Academic Senates of the faculties of BUT;
 - c) the Rector;
 - d) university institutes through their directors;
 - e) other component parts of BUT through their directors;
 - f) Minister of Education, Youth and Sports.
2. The nominations of candidates to be appointed Rector shall be submitted by their nominators in writing to the Election Committee for the election of the candidate to be appointed Rector. The nominations must include in particular:
 - a) name, surname and academic titles, age, curriculum vitae of the nominated candidate and his/her profession, if applicable;
 - b) written consent of the nominated candidate with the nomination;
 - c) name, surname, academic titles and signature of the nominator;
 - d) date.
3. Based on the submitted nominations of candidates to be appointed Rector that comply with this Article, the Election Committee for the election of a candidate to be appointed Rector shall prepare a candidate list containing the names, surnames and academic titles of the candidates listed in alphabetical order and submit the list to the President of the BUT Academic Senate by the set deadline.
4. The BUT Academic Senate shall convene a meeting of the academic community of BUT, where all the candidates to be appointed Rector included in the candidate list introduce the participants to their election program and answer the questions of the members of the BUT academic community present. The meeting shall be chaired by the Election Committee for the election of a candidate to be appointed Rector.

Article 29 Election

1. The BUT Academic Senate shall elect the candidate to be appointed Rector at its session.
2. The election shall take place by means of ballots containing the names of the individual candidates listed in alphabetical order, with specification of the name, surname, academic title and assigned serial number. On the ballot, a voter shall unambiguously mark the candidate(s) he/she votes for.

Article 30

Conciliation procedure in the election of a candidate to be appointed Rector

1. Conciliation procedure in the election of a candidate to be appointed Rector shall mean a discussion among the members of the BUT Academic Senate about candidates to be appointed Rector, in which the members acquaint each other with their opinions and arguments.
2. The conciliation procedure is conducted in the form of non-public working session of the members of the BUT Academic Senate, as specified in the Rules of Procedure of the BUT Academic Senate.
3. It holds that the conciliation procedure shall be conducted in all cases stipulated by these Rules, and any resolution of the BUT Academic Senate regarding conducting or omitting the conciliation procedure shall be disregarded.

Article 31

Procedure in election with two or more candidates

1. A candidate to be appointed Rector who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected in the first round.
2. If the candidate to be appointed Rector is not elected in the first round, two candidates with the highest number of votes shall proceed to the second round. If several candidates receive the same number of votes as a result of which the first and second place are shared by several candidates, all such candidates shall proceed to the second round. The conciliation procedure pursuant to Art. 30 shall take place before the beginning of the second round.
3. A candidate to be appointed Rector who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected in the second round.
4. If the candidate to be appointed Rector is not elected in the second round, the candidate with the highest number of votes shall proceed to the third round. If several candidates receive the same number of votes as a result of which the first place is shared by several candidates, all such candidates shall proceed to the third round. The conciliation procedure pursuant to Art. 30 shall take place before the beginning of the third round.
5. A candidate who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected in the third round. If the candidate to be appointed Rector is not elected even in the third round, the elections end and the BUT Academic Senate announces new elections.

Article 32

Procedure in election with a single candidate

1. If a candidate list contains only one candidate, or if there is only one candidate at the time of the election due to withdrawal of the nomination by the other candidates, the procedure for the election of a candidate to be appointed Rector under this Article shall apply.
2. A candidate to be appointed Rector who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected in the first round.
3. If a candidate to be appointed Rector is not elected in the first round, the conciliation procedure under Article 30 shall apply. Subsequently, a second round of election will be held.
4. A candidate to be appointed Rector who obtains valid votes from the majority of all members of the BUT Academic Senate shall be elected in the second round.
5. If the candidate to be appointed Rector is not elected even in the second round, the elections end and the BUT Academic Senate announces new elections.

Article 33
Preliminary results of elections

1. The Election Committee for the election of a candidate to be appointed Rector shall evaluate the individual rounds of elections of the candidate to be appointed Rector so that all members of the BUT Academic Senate present are informed of their results.

Article 34
Election results and election report

1. Immediately upon closing of the session of the BUT Academic Senate, which included election of a candidate to be appointed Rector, the Election Committee for the election of a candidate to be appointed Rector informs the elected candidate and the other candidates of the results of the election.
2. The Chairperson of the Election Committee for the election of a candidate to be appointed Rector shall without undue delay arrange for publication of the election results at the BUT notice board.
3. The Election Committee for the election of a candidate to be appointed Rector shall draw up a report on the course of the election of a candidate to be appointed Rector signed by all the members of the Committee present at the election and submit the report to the President of the BUT Academic Senate. No further activities shall be pursued by the Election Committee for the election of a candidate to be appointed Rector.

Article 35
Submission of the nomination

1. The President of the BUT Academic Senate shall submit the nomination for appointment of the Rector to the President of the Republic through the Minister of Education, Youth and Sports within 15 days of receipt. Should the President of the BUT Academic Senate fail to do so, the received nomination for appointment of the Rector shall be submitted by the Vice-president of the BUT Academic Senate without undue delay.

PART SIX
PROCEEDINGS ON A MOTION TO REMOVE THE RECTOR

Article 36
Proceedings on a motion to remove the Rector

1. Any member of the BUT Academic Senate may make a motion to remove the Rector. The motion shall be made to the President of the BUT Academic Senate, who shall inform the Rector of the motion without undue delay.
2. The motion must be made in writing and must contain reasoning and handwritten signature of the applicant.
3. The President of the BUT Academic Senate shall include discussion of the motion in the agenda of the next session of the BUT Academic Senate.

4. At the beginning of the session of the BUT Academic Senate, the Rector may provide a statement on the reasoning of the motion for his/her removal and may request that the authorised persons provide him/her with a more detailed explanation of the matter.
5. After the discussion is closed, the BUT Academic Senate shall take a secret vote on the motion for removal. A motion to remove the Rector is adopted if at least three fifths of all members of the BUT Academic Senate vote in favour.

Article 37

Submission of an application for removal

1. The President of the BUT Academic Senate shall submit the application for removal of the Rector to the President of the Republic through the Minister of Education, Youth and Sports within 15 days of receipt. Should the President of the BUT Academic Senate fail to do so, the received application for removal of the Rector shall be submitted by the Vice-president of the BUT Academic Senate without undue delay.

Article 38

Transitional period

1. The term of office of the Rector shall end on the date set by the President of the Republic in his/her decision. If the date is not specified in the decision, the term of office of the Rector shall end on the day following delivery of the decision to the BUT Academic Senate.
2. Not later than within 15 days of the date of termination of the office of the Rector, the BUT Academic Senate shall announce elections pursuant to Part Five of these Rules.

PART SEVEN FINAL PROVISIONS

Article 39

Repealing provision

1. Part one, part two, part three, part six, Annex 1 and Annex 3 of the Election Rules and the Rules of Procedure of Brno University of Technology registered by the Ministry of Education, Youth and Sports on 23 May 2008 under Ref. No. 10 254/2008-30, as amended, are hereby repealed.

Article 40

Transitional provisions

1. The provisions of these Rules apply to elections announced before the effective date hereof.

Article 41
Final provisions

1. The Election Rules of the Academic Senate of Brno University of Technology were passed by the Academic Senate of Brno University of Technology pursuant to Section 9 (1)(b)(3) of the Act on Higher Education Institutions on 4 April 2017.
2. These Rules shall come into force as of the date of registration by the Ministry of Education, Youth and Sports pursuant to Section 36 (4) of the Act.
3. These Rules shall enter into effect as of the date of force hereof.

doc. Dr. Ing. Petr Hanáček
President of the Academic Senate of BUT

prof. RNDr. Ing. Petr Štěpánek, CSc.
Rector