

DEAN'S DECISION NO. 2/2021

CONDITIONS FOR COURSES AND ACTIVITIES AT THE FACULTY  
IN RELATION TO THE SPREAD OF THE CORONAVIRUS  
SARS-CoV-2

Date of issue: 09.03.2021  
Effective date: 09.03.2021  
Update: 26.04.2021 (Rector's Decision no. 7/2021)  
Responsibility: Dean of FA BUT  
Obligation: Faculty of architecture BUT  
Number of pages: 5  
Number of annexes: 2

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### **Article 1 Subject and purpose of the decision**

1. Based on the BUT Rector's Decision No. 7/2021 in connection with the spread of the coronavirus SARS-CoV-2, the conditions of teaching and operation of FA BUT are being adjusted. The goal of FA BUT is to protect students and employees and at the same time enable teaching in accordance with the valid accreditation of study programs.

### **Article 2 Notification obligation when COVID-19 disease is detected**

1. Employees are obliged immediately notify to the HR Department of the BUT FA that they have been ordered quarantine or isolation in connection with the COVID-19 disease. The notification obligation is made via the faculty email to the address [bednarova@fa.vutbr.cz](mailto:bednarova@fa.vutbr.cz).
2. Students are obliged immediately notify to the Study Department of the BUT FA that they have been ordered quarantine or isolation in connection with the COVID-19 disease. The notification obligation is made via the faculty email to the address [havlovad@fa.vutbr.cz](mailto:havlovad@fa.vutbr.cz).

### **Article 3 Obligation of the employee to be tested for the presence of SARS-CoV-2**

1. The personal presence of an employee at all BUT workplaces is prohibited, unless the employee has undergone testing with a negative result in the last 7 calendar days or is covered by an exemption from the testing obligation.
2. The employee shall fulfill his obligation to take the test referred to in point 1, Article 3 in one of the following ways:
  - a. passing the RT-PCR test for the presence of SARS-CoV-2 virus performed by a health service provider included in the network of sampling centers, the result of which was inserted into the corresponding module in the IS,
  - b. passing the POC antigen test for the presence of SARS-CoV-2 virus antigen performed by a health service provider included in the network of sampling centers, the result of which was entered into the corresponding module in the IS,

- c. passing a preventive test to determine the presence of SARS-CoV-2 virus antigen in the faculty premises performed by means of a sampling kit.
3. Before entering the faculty, the employee may use the option of self-testing according to point c of the previous paragraph in the following way:
  - a. pick up the test kit at the reception,
  - b. in stated areas, perform the test according to the instructions,
  - c. wait for the test results (approx. 15 min),
  - d. in case of a negative result, the employee can continue to the building and pass the test to the Building Maintenance. It disposes of the material accordingly and registers the result in the IS.
  - e. in the case of a positive test, the employee leaves the faculty building and proceeds in accordance with Article 4 of the BUT Rector's Decision No. 8/2021 (Procedure for determining a positive test result),
  - f. in case of an inconclusive result, the test is repeated.
4. Only employees who are obliged to take the test are entitled to get the test, according to point 2 of this article, once every 7 days.
5. The obligation to undergo the SARS-CoV-2 test in accordance with paragraph 1 of this Article shall not apply to employees who:
  - a. on the basis of an agreement with the employer, perform their work outside the place of permanent performance of work (home-office),
  - b. have undergone laboratory-confirmed COVID-19 disease, have expired in accordance with the applicable emergency measure of the Ministry, show no signs of COVID-19 disease, and since the first RT-PCR test for SARS-CoV-2 or POC antigen test for the presence of SARS-CoV-2 antigen has not occurred for more than 90 days,
  - c. have a certificate issued by the Ministry of Health of the Czech Republic for vaccination against COVID-19 and at least 14 days have elapsed since the application of the second dose of the vaccine, in the case of a two-dose schedule according to the Summary of Product Characteristics, in the case of a single dose schedule according to the Summary of Product Characteristics, at least 14 days have elapsed and the vaccinated person does not show any signs of COVID-19,
  - d. do not perform work at the employer's workplace due to obstacles to work on the part of the employer.
6. BUT employees are obliged to record data and documents according to par. 4 point a), b) and c) in the relevant modules in the BUT IS 2, whereby:
  - a. the exception under paragraph 2 (a) b) the employee documents the certificate issued by the health service provider,

- b. the exception according to art. 2 point c the employee is documented by a certificate of the Ministry.

Article 4 These documents are uploaded to the appropriate module in the BUT IS.

#### **Article 5 Rules for entering the FA BUT building and staying indoors**

1. Access to the building will be possible only through the main entrance from Poříčí Street; in case of arrival by car, it will be possible to enter the courtyard of the faculty from Bělidla street., it is necessary to report to the reception immediately after arrival and use the card for entrance.
2. Employees, students and other persons with symptoms of a viral infectious disease (eg fever, cough, dyspnoea, sudden loss of taste and smell, etc.) are not allowed to enter the building.
3. Only students whose personal presence is not prohibited by a measure of the Ministry of Health of the Czech Republic and who have also undergone testing with a negative result in the last 7 calendar days or are exempted from the testing obligation may enter the buildings of the BUT Faculty of Architecture. The procedure for testing students for the presence of SARS-CoV-2 is governed by a separate BUT Rectors' Decision No. 9/2021.
4. Students are obliged to provide a declaration every day before entering the BUT FA building that they do not have symptoms of a viral infectious disease and that they have not been ordered quarantine or isolation. The declaration is filled in electronically in the BUT information system, or at the address <http://vut.cz/bezinfekcnost>. All declarations are archived.
5. If employees have symptoms of a viral infectious disease, they are obliged to immediately contact their superior manager, who, in agreement with the employee, will establish appropriate preventive measures to ensure the training and protection of the health of employees and other persons.
6. In the common areas of the BUT FA building, employees, students and other persons are obliged to keep a mutual distance of at least 2 meters.
7. Indoors of the BUT FA building, employees, students and other persons are obliged to use respiratory protective equipment (nose, mouth), which is a respirator or similar device (always without exhalation valve) meeting at least all technical conditions and requirements (for the product), including a filtration efficiency of at least 94% according to relevant standards (eg FFP2, CN 95), which prevent the spread of droplets.
- 8.
9. Employees, students and other persons in the areas of the FA BUT building are obliged to perform hand disinfection when entering buildings, classrooms and library.

#### **Article 6 Solving students and candidates issues**

1. Students and candidates for study solve their issues with the Study Department of FA BUT by phone or e-mail. Only in necessary cases and after prior telephone or e-mail agreement, they can come to the study department in person at the specified date.

2. Ordinary study administration will be handled exclusively electronically or by post (eg confirmation of study, etc. will be sent by post or via the BUT IS at the student's request).

#### **Article 7 Teaching organization**

1. FA BUT carries out education in such a way that the goals of accredited study programs or the subject taught are fulfilled, with the application of distance elements of teaching in accordance with the regulations of superior bodies and to a reasonable extent corresponding to objective external circumstances
2. Further details and additional rules on the organization of teaching may be further specified in a separate Annex to this Decision according to the current situation

#### **Article 8 Protection of risk groups of students and employees**

1. Students who, due to their health condition, are at risk of a very serious course of COVID-19 (Annex No. 1 of BUT Rector's Decision No. 7/2021), inform the relevant official of the BUT FA Study Department (for BSP and MSP Doubravová, for DSP DiS Jandová) and vice-dean for studies. He / she proves his / her health condition by an appropriate certificate from a doctor. The method of fulfilling study obligations will be solved in such cases individually, according to the instructions of the vice-dean for studies.
2. Employees who, due to their health condition, are at risk of a very serious course of COVID-19 (Annex No. 1 of the BUT Rector's Decision No. 7/2021) are obliged to inform the Dean about their health condition. Taking into account the situation at the workplace, individual conditions will be determined for these employees to perform their job duties.

#### **Article 9 Institutional arrangements**

1. The faculty bodies will act as needed and in accordance with the current instructions of the BUT management and the government of the Czech Republic.
2. Based on the Decision of the Rector of BUT No. 7/2021, the Lessee and subcontractors for construction and other works are recommended to adequately adapt the operation, including compliance with hygienic and safety measures.

#### **Article 10 Final provisions**

1. This decision shall enter into force on 26.04.2021.
2. The measure shall be valid until further notice.
3. Other are governed by the BUT Rector's decision No. 7/2021.

Ing. arch. MArch Jan Kristek, Ph.D.