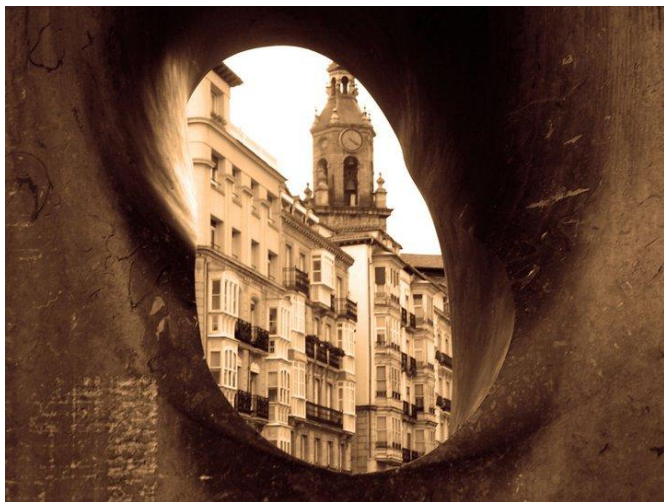


The **UNIVERSITY OF THE BASQUE COUNTRY's**

International Relations Office

**cordially invites you to its
second**



STAFF TRAINING WEEK

focused on

Internationalization,

**with *University of Bordeaux* as
special guest**

Dates: 6 June to 10 June 2016

Cities: Donostia/San Sebastián, Vitoria/Gasteiz and Bilbao

*Do not miss this opportunity to get to know our University and enjoy our region, gifted with a great variety of
landscapes, unique culture and refined gastronomy*

San Sebastián, 3 March 2016

Dear Colleagues,

We would like to invite you to the second Staff Training Week (STW) of the UNIVERSITY OF THE BASQUE COUNTRY on 6-10 June 2016, focused on *Internationalization*.

The STW will take place at the cities of Donostia/San Sebastián (two nights), Vitoria/Gasteiz (day trip) and Bilbao (two nights). In this way, you will be able to get to know the three Campuses of our University and get the most out of our main cities.

We are looking for active participants willing to share innovative ideas and best practices from their home universities. We are organizing a mixture of workshops and presentations about our University. Meetings with international coordinators at the Faculties could be arranged on demand.

Moreover, this year it will be a great pleasure to have as special guests to our colleagues from the International Relations Office of **University of Bordeaux**. Their presence will allow us to tell you about the “Cross border Campus” we share with them. They will also tell us about other projects they are currently working in.

Please, find enclosed the preliminary programme with the expenses covered by the University of the Basque Country. For accommodation and travel costs, we encourage you to apply for Erasmus+ Grants available for Staff Mobility.

As places are limited for 25 people, the participants will be selected on the basis of geographical diversity and fields of interest. Participation will be limited to two people per institution.

The registration will be closed on 22 April 2016. Registration must be done on line via the following link: <http://www.encuestafacil.com/RespWeb/Qn.aspx?EID=2120974> . The updated information will be available in the English version of our website: <http://www.ehu.eus/en/web/nazioarteko-harremanak/en-international-relations>

Do not hesitate contacting us if you have further questions via the following address: projects.international@ehu.es or telephone number +34 943 015127.

We are looking forward to receiving your applications and welcoming you at the Universidad del País Vasco /Euskal Herriko Unibertsitatea.

Marta Barandiaran Landin

Director of International Mobility

Vice-rectorate for Postgraduate Studies and International Relations

UNIVERSIDAD DEL PAÍS VASCO / EUSKAL HERRIKO UNIBERTSITATEA (UPV/EHU)

Staff Training Week focused on *Internationalization*,

with *University of Bordeaux* as special guest

6 – 10 June 2016

Program (tentative)

Monday, 6 June	
City: Donostia / San Sebastián	
09:30-10:00	Registration of participants
10:00-10:30	Welcome. Opening of the STW. Agenda for the week. Introduction of participants.
10:30-11:30	Presentation “General overview of UPV/EHU and <i>University of Bordeaux</i> ”
11:30-12:00	Coffee-break
12:00-13:00	Participants’ presentations of their universities and networking PART I <i>*10 minutes-presentation for each institution</i>
14:00-15:30	Welcome lunch offered by UPV/EHU <i>* Enjoy internationally renowned Basque cuisine with breathtaking views of La Concha bay in Donostia / San Sebastian</i>
17:00-19:00	Walking tour of the city <i>* Discover the charm of posh San Sebastian and get acquainted with Basque culture</i>

Night in Donostia/San Sebastián



Tuesday, 7 June	
City: Donostia / San Sebastián	
09:00-11:00	09:00-11:30- Participants' presentations of their universities and networking PART II. <i>*10 minutes-presentation for each institution</i>
11:00-11:30	Coffee-break
11:30-12:30	Presentation by our special guest this year: University of Bordeaux (Eurorregional Campus Project "University of Bordeaux - UPV/EHU" and other projects of University of Bordeaux")
12:30-14:00	Meetings among participants and faculties of UPV/EHU in the Campus of Gipuzkoa and/or tour of the Campus
14:00-16:30	Lunch break
18:00-20:30	Afternoon activity in Donostia-San Sebastián (Optional). The details of this activity will be published soon.
Night in Donostia/San Sebastián	

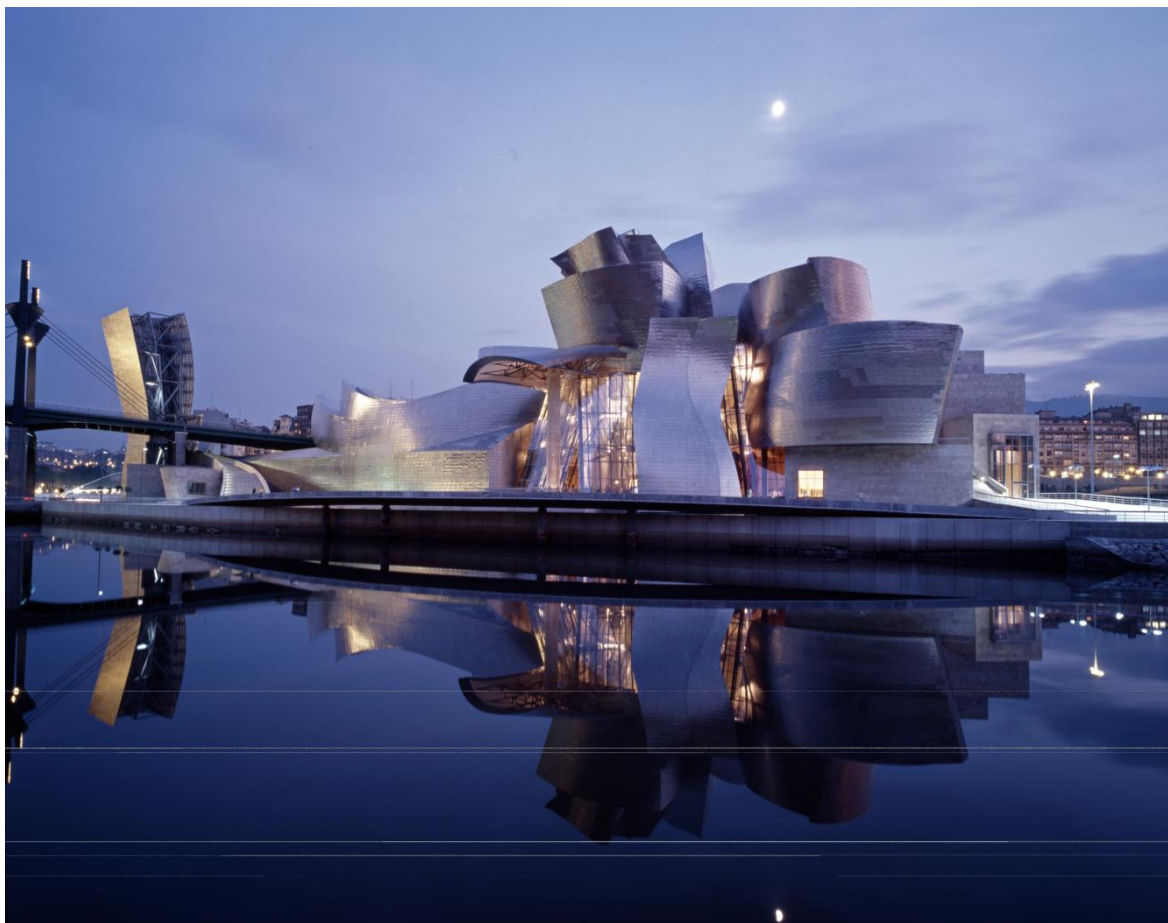
Wednesday, 8 June	
City: Vitoria/Gasteiz	
08:15	Bus transfer from Donostia/San Sebastián to Vitoria/Gasteiz
10:00- 10:15	Welcome and presentation of the Campus of Alava
10:15-11:30	Workshop on "ERASMUS +: KA107- Mobility between Erasmus+ member countries and partner countries"
11:30-12:00	Coffee break
12:00:13:00	Participants' presentations of their universities and networking PART III. <i>*10 minutes-presentation for each institution</i>
13:00-13:30	Tour of the Campus
13:30-15:30	Lunch break
15:30-18:00	Walking tour downtown Vitoria / Gasteiz
18:00-19:00	Bus transfer from Vitoria/Gasteiz to Bilbao

Night in Bilbao



Thursday, 9 June	
City: Bilbao	
09:15-09:30	Welcome and presentation of the Campus of Bizkaia
09:30-11:00	Workshop on <i>"Internationalization and student services"</i>
11:00-11:30	Coffee break
11:30-12:30	Participants' presentations of their universities and networking PART IV. <i>*10 minutes-presentation for each institution</i>
12:30-14:00	Meetings among participants and faculties of UPV/EHU in the Campus of Bizkaia and/or visit to the UPV/EHU's Bizkaia Aretoa Building
14:00-15:00	Lunch break
15:30-17:00	Free afternoon in Bilbao <i>*Discover the highlights of this vibrant and beautiful city</i>

Night in Bilbao



Friday, 10 June	
City: Bilbao	
09:15-10:30	Participants' presentations of their universities and networking PART V. <i>*10 minutes-presentation for each institution</i>
10:00-11:30	Evaluation and conclusions of the STW by the participants
11:30-12:00	Coffee break
12:00-13:00	Signing of certificates and closing of the STW

**** If final participants share areas of work, we will try to organize more thematic workshops instead of individual presentations.***

GENERAL INFORMATION

1.-APPLICATION

Please, fill in the application form and send it to us before **22 April 2016** via the following link:

<http://www.encuestafacil.com/RespWeb/Qn.aspx?EID=2120974>

The updated information will be available in the English version of our website:

<http://www.ehu.eus/en/web/nazioarteko-harremanak/en-international-relations>

As places are limited for 25 people, the participants will be selected on the basis of geographical diversity and fields of interest. Participation will be limited to two people per institution.

2.- COSTS

1.1.- UPV/EHU will cover the following:

- 6 June: Welcome lunch
- 7 June: Programmed afternoon activity in Donostia-San Sebastián
- 8 June: Programmed afternoon activity in Vitoria-Gasteiz
- 8 June: Bus from Donostia/San Sebastián to Vitoria/Gasteiz in the morning. Bus from Vitoria/Gasteiz to Bilbao in the afternoon.

2.2.- Participants will have to organize and cover travel and accommodation. Please do not make arrangements before we have confirmed your participation in the end April. Applicants, who will get our confirmation, will get travel and accommodation information. Participants will have to cover the rest of expenses.

3.-CONTACT

Email: projects.international@ehu.es

Address: Universidad del País Vasco / Euskal Herriko Unibertsitatea

International Relations Office - Centro Ignacio M^a Barriola – 1^o planta

20018 Donostia / San Sebastián (Gipuzkoa), Spain

Tel. +34 943 015127 (from 08:30 to 14:30)