# ANNEX NO. 1 TO DEAN'S DIRECTION NO. 7/2019

# **TIMETABLE OF THE ACADEMIC YEAR 2023/2024 FA**

**BUT UPDATE NO. 2 (5. 4. 2024)** 

#### Article 1 Basic division of the academic year

1. Basic division and other terms of the academic year for all students of bachelor's study programs (hereinafter referred to as BSP) and master's study programs (hereinafter referred to as MSP):

| Vacation period                  | 01. 09. 2023 – 10. 09. 2023 |  |
|----------------------------------|-----------------------------|--|
| Winter term - teaching period    | 11. 09. 2023 - 10. 12. 2023 |  |
| Winter term – studio week        | 11. 12. 2023 - 19. 12. 2023 |  |
| Christmas break (vacation)       | 20. 12. 2023 – 01. 01. 2024 |  |
| Winter term – examination period | 02. 01. 2024 - 11. 02. 2024 |  |
| Final presentation of studios    | 09. 01. 2024 – 11. 01. 2024 |  |
| Summer term - teaching period    | 12. 02. 2024 - 12. 05. 2024 |  |
| Summer term - studio week        | 13. 05. 2024 - 19. 05. 2024 |  |
| Final presentation of studios    | 04. 06. 2024 – 05. 06. 2024 |  |
| Summer term – examination period | 20. 05. 2024 - 30. 06. 2024 |  |
| Vacation period                  | 01. 07. 2024 – 31. 08. 2024 |  |

#### **Article 2 Detailed timetable**

1. Timetable for all BSP and MSP students except for students preparing for the final thesis and taking state final exam:

| Publication of studio topics for winter term and diploma      | 28. 08. 2023                                | publication on the <u>FA Intranet</u> / |
|---|---|---|
| thesis  |   | registration                            |
| Presentation of topics for pre-diploma and diploma thesis     | 29. 08. 2023                                | schedule will be published              |
| Presentation of studio topics for winter term                 | 30. 08. 2023                                | schedule will be published              |
| First round of registration of studios for winter term and    | 30. 08. 2023 (18:00) – 31. 08. 2023 (22:00) | via FA Intranet / registration          |
| pre-diploma project   |   |   |
| Publication of list of compulsory elective courses offered in | 01. 09. 2023                                |   |
| winter term   |   |   |
| Second round of registration of studios for winter term and   | 04. 09. 2023 (09:00–15:00)                  | via FA Intranet / registration          |
| first round of registration for compulsory elective courses   |   | via STUDIS                              |
| Publication of study groups and distribution of students in   | 05. 09. 2023                                |   |
| studios for winter term                                       |   |   |
| Publication of list of free courses offered in winter term    | 06. 09. 2023                                | in STUDIS                               |
| Second round of registration for compulsory elective          | 07. 09. 2023 (09:00–15:00)                  | via STUDIS                              |
| courses for winter term                                       |   |   |
| Choice of construction project supervisor                     |   |   |
| Publication and presentation of ZAR-A topics                  | 11. 09. 2023                                |   |
| Registration of ZAR-A   | 11. 09. 2023 (19:00-20:00)                  | via STUDIS                              |
| Publication of study groups of 1st year                       | 12. 09. 2023                                |   |
| Registration of free courses for winter term                  | 13. 09. 2023 (08:00–22:00)                  | via STUDIS                              |
| Registration of elective languages for winter term            |   |   |
| Matriculation (1st year)                                      | 15. 09. 2023                                |   |
| Start of registration for exams in winter term                | 30. 11. 2023 (18:00)                        |   |
| Standard date for credits in winter term                      | 08. 12. 2023                                |   |
| Submission of studio projects and pre-diploma project for     | 19. 12. 2023 (23:59)                        | electronic on FA Intranet               |
| winter term   |   |   |
| Installation of exhibition of studio projects                 | 02. 01. 2024 (until 12:00)                  |   |

| Publication of list of compulsory courses offered in summer   | 22. 01. 2024                |   |
|---|-----------------------------|---|
| term  |                             |   |
| Publication of list of free courses offered in summer term    | 24. 01. 2024                | in STUDIS                               |
| First round of registration for compulsory elective courses   | 24. 01. 2024 (09:00–22:00)  | via STUDIS                              |
| for summer term   |                             |   |
| Second round of registration for compulsory elective          | 31. 01. 2024 (08:00–22:00)  | via STUDIS                              |
| courses for summer term                                       |                             |   |
| Registration of free courses for summer term                  |                             |   |
| Registration of elective languages for summer term            |                             |   |
| Deadline for taking exams                                     | 02. 02. 2024                |   |
| Enrolment for courses for summer term                         | 05. 02. 2024 – 07. 02. 2024 |   |
| Publication of studio topics for summer term                  | 05. 02. 2024                | publication on the <u>FA Intranet</u> / |
|   |                             | registration                            |
| Presentation of studio topics for summer term                 | 08. 02. 2024                | place and time will be published        |
| First round of registration of studios for summer term        | 08. 02. 2024 (18:00-19:00)  | via <u>FA Intranet / registration</u>   |
| Second round of registration of studios for summer term       | 09. 02. 2024 (15:00–16:00)  | via <u>FA Intranet / registration</u>   |
| Publication of study groups and distribution of students in   | 10. 02. 2024                |   |
| studios for summer term                                       |                             |   |
| Termination of "evaluation courses" survey for winter term    | 18. 02. 2024                |   |
| Deadline for verification and confirmation of electronic      | 19. 02. 2024 (23:59)        |   |
| index   |                             |   |
| Deadline for fulfilling study obligations for the 1st term of | 20. 02. 2024 (23:59)        |   |
| study   |                             |   |
| Standard date for credits in summer term                      | 10. 05. 2024                |   |
| Start of registration for exams in summer term                | 14. 05. 2024 (18:00)        |   |
| Submission of studios projects for summer term                | 19. 05. 2024 (23:59)        | electronic on FA Intranet               |
| Installation of exhibition of studio projects                 | 23. 05. 2024                |   |
| Deadline for taking exams                                     | 28. 06. 2024                |   |
| Deadline for verification and confirmation of electronic      | 03. 07. 2024 (23:59)        |   |
| index   |                             |   |

| Termination of "evaluation courses" survey for summer | 07. 07. 2024 |  |
|---|--------------|--|
| term  |              |  |
| Deadline for evaluation of courses                    | 30. 08. 2024 |  |

### 2. Timetable of summer term for BSP students preparing for the final thesis and taking state final exam

| Presentation of topics for bachelor thesis                  | 16. 01. 2024                                | place and time will be published  |
|---|---|---|
| First round of registration of bachelor thesis              | 16. 01. 2024 (17:00) – 17. 01. 2024 (10:00) | via FA Intranet / registration  |
| Second round of registration of bachelor thesis             | 19. 01. 2024 (9:00–12:00)                   | via FA Intranet / registration  |
| Publication of distribution of students for bachelor thesis | 22. 01. 2024                                |   |
| Deadline for taking exams                                   | 26. 01. 2024                                | followed by a check of the fulfilment of study obligations for the 1st to 7th semester of BSP |
| Preparation of bachelor thesis                              | 05. 02. 2024 - 05. 05. 2024                 |   |
| Submission of bachelor thesis                               | 06. 05. 2024 (12:00)                        |   |
| Check of study termination (before final state examination) | 07. 05. 2024 (14:00)                        |   |
| Final state examination                                     | 27. 05. 2024 – 31. 05. 2024                 | applications until 10. 05. 2024 12:00   |
| Final state examination – resit exam                        | 05. 06. 2024                                | applications until 03. 06. 2024 12:00   |
| Graduation ceremony   | 25. 06. 2024                                |   |

### 3. Timetable of summer term for MSP students preparing for the final thesis and taking state final exam

| Deadline for taking exams                                   | 02. 02. 2024                | followed by a check of the fulfilment of study obligations for the 1st to 3rd semester of MSP |
|---|-----------------------------|---|
| Preparation of diploma thesis                               | 12. 02. 2024 - 05. 05. 2024 |   |
| Submission of diploma thesis                                | 06. 05. 2024 (12:00)        |   |
| Check of study termination (before final state examination) | 07. 05. 2024 (14:00)        |   |
| Final state examination – diploma thesis defence            | 20. 05. 2024 – 21. 05. 2024 | applications until 09. 05. 2024 12:00   |
| Final state examination – oral part                         | 03. 06. 2024 – 07. 06. 2024 | applications until 09. 05. 2024 12:00   |
| Final state examination – oral part – resit exam            | 12. 06. 2024                | applications until 10. 06. 2024 12:00   |
| Graduation ceremony   | 25. 06. 2024                |   |